

## SCOTTSBLUFF PUBLIC SCHOOLS

Scottsbluff, Nebraska

### **STUDENT TRANSPORTATION IN PRIVATE VEHICLES**

Standing authorization shall be granted by the board to school administrators, school nurses and other student services personnel designated by the superintendent to transport students in private vehicles.

Personnel with standing authorization or with special permission to use their own cars for transporting students must carry liability insurance coverage in compliance with state law. A record of such coverage shall be placed on file with the appropriate administrative official.

Special permission for providing student transportation may be granted in exceptional cases by the principal to other professional staff members such as coaches, music teachers and activity sponsors. Exceptional cases shall be determined by review of the number of students traveling, relative costs, safety factors and distance providing as follows:

1. The school administrator has approved the activity;
2. A permission slip, on file in the school office, signed by a parent/guardian granting permission for the student to ride in a private vehicle to a fieldtrip, practice or activity on a regular basis;
3. The driver of the vehicle has a valid driver's license and vehicle insurance;  
and
4. The vehicle contains an adequate number of seat restraints.

Cross Reference: 402.07 Transporting of Students by Employees

Approved: 01/13/03

Reviewed:

Revised: